

Van Buren County Board of Public Works
January 12, 2023 - Regular Meeting

BE IT REMEMBERED: That on the 12th day of January, 2023 the Board of Public Works for the County of Van Buren met in regular session at the Administrative Office in Lawrence, Michigan.

PRESENT:

Road Commissioners Askew, Boze, Burleson and Nelson
Managing Director Dan Bishop
Highway Engineer Barry Anttila
Operations Director Greg Brucks
Administrative Assistant-Board Secretary Jill Brien

ABSENT:

Road Commissioner Kinney (Excused)

GUESTS PRESENT:

County Commissioner Kurt Doroh

Vice-Chairman Askew called the meeting to order at 6:13 PM.

Motion by Boze to approve the Minutes of the October 6, 2022 Regular Meeting as presented by the Deputy Secretary.

YES: 4
NO: 0
ABSENT: 1
MOTION CARRIED.

Motion by Boze, seconded by Burleson to appoint Vice-Chairman Askew to act as Chairman of the meeting for the purpose of reorganizing the Board.

YES: 4
NO: 0
ABSENT: 1
MOTION CARRIED.

Askew asked for nominations for the office of Chairman. Nelson nominated Askew. There being no further nominations it was moved by Boze that nominations for the office of Chairman be closed and that Askew be appointed as Chairman.

YES: 4
NO: 0
ABSENT: 1
MOTION CARRIED.

Askew asked for nominations for the office of Vice-Chairman. Nelson nominated Kinney. There being no further nominations it was moved by Boze that nominations for the office of Chairman be closed and that Kinney be appointed as Vice-Chairman.

YES: 4
NO: 0
ABSENT: 1
MOTION CARRIED.

Askew requested nominations for the designation of Secretary. Burleson nominated Boze. There being no further nominations it was moved by Burleson that nominations for the office of Secretary be closed and that Boze be designated as Secretary.

YES: 4
NO: 0
ABSENT: 1
MOTION CARRIED.

Askew requested nominations for the designation of Deputy Secretary. Nelson nominated Jill Brien. There being no further nominations it was moved by Boze, seconded by Burleson that nominations for the office of Deputy Secretary be closed and that Jill Brien be designated as Deputy Secretary.

YES: 4
 NO: 0
 ABSENT: 1
 MOTION CARRIED.

Motion by Burleson, seconded by Boze to appoint Daniel Bishop as the Director of the Board of Public Works of Van Buren County until his retirement in February 2023.

YES: 4
 NO: 0
 ABSENT: 1
 MOTION CARRIED.

Motion by Boze to adopt the 2023 Public Works Budget, as presented:

Board of Public Works Debt Service Budget January 1 to December 31, 2023

	<u>June 1, 2023</u>	<u>December 1, 2023</u>	
<u>Covert Water Supply Refunding (2013)</u>			
Principal	690,000.00	0.00	690,000.00
Interest	14,868.75	7,537.50	22,406.25
Service Charge	500.00	0.00	500.00
	<u>\$705,368.75</u>	<u>\$7,537.50</u>	<u>\$712,906.25</u>

* Budget does not include any pending Bond Refunding

Department of Public Works Jan 1 to Dec 31, 2023 Debt Service Budgets

	Budgeted 2022	Proposed 2023
Receipts:		
Covert Refunding (2013)	747,287.50	712,906.25
Total Receipts	<u>\$747,287.50</u>	<u>\$712,906.25</u>
Expenditures:		
Bonds & Notes Payable	710,000.00	690,000.00
Interest	36,837.50	22,406.25
Service Charge	450.00	500.00
Total Expenditures	<u>\$747,287.50</u>	<u>\$712,906.25</u>

2023 Construction Budgets

No 2023 Construction Funds

Department of Public Works Jan 1 to Dec 31, 2023 Proposed Budget

	Budgeted 2022	Proposed 2023
Commissioners (Per Diem) March, June, September, and December Meetings	500.00	500.00
Travel/Special Meetings/ Misc. Expenses	250.00	250.00
Clerical Work	2,000.00	1,000.00
Errors & Omissions Insurance	500.00	500.00
Total	<u>\$3,250.00</u>	<u>\$2,250.00</u>

YES: 4
NO: 0
ABSENT: 1
MOTION CARRIED.

Motion by Boze to adjourn the Call of the Chair at 6:21 PM.

YES: 4
NO: 0
ABSENT: 1
MOTION CARRIED.

Board Secretary

Board Chairman