

## Van Buren County Board of Road Commissioners

December 30, 2019

Special Session - Administrative Office, Lawrence, Michigan

BE IT REMEMBERED: That on the 30<sup>th</sup> day of December, 2019 at 4:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in special session in the offices in Lawrence, Michigan.

PRESENT: Road Commissioners Askew, Boze, Burleson, Kinney, and Moffat  
Finance Director Linnea Rader  
Operations Director Greg Brucks  
Administrative Assistant-Board Secretary Jill Brien

GUESTS: Donna Spenner, Lawrence Township  
Ron Sefcik, Hartford Township  
Linda Norton, Columbia Township

Chairman Boze called the meeting to order at 4:00 PM.

No additions/deletions to the Agenda.

Motion by Moffat, seconded by Burleson to approve the Agenda.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

Kinney suggested that the candidates be considered in the order in which they were interviewed. As Daniel Bishop was interviewed first, motion by Kinney to extend an offer of employment to Daniel Bishop. Motion was seconded by Moffat. Roll Call vote:

Burleson: Aye  
Moffat: Aye  
Kinney: Aye  
Boze: Nay  
Askew: Nay  
MOTION CARRIED.

Chairman Boze discussed his different attempts to contact one of Mr. Bishop's references. Discussion by Kinney regarding details of employment. Questions were asked and answered by Rader with regard to benefits. An employment contract was also discussed. Suggested wording in employment letter, to include salary, was accepted by general consent of the Board. The employment offer to be made is subject to drug testing. Salary is not negotiable at this time. Motion by Moffat, seconded by Burleson to recess the Special Session of the Board at 4:17 PM for approximately 15 minutes to make an attempt to contact Daniel Bishop and extend the offer of employment.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

The Special Session was reconvened at 4:29 PM with all Board Members present.

Chairman Boze stated that Daniel Bishop had accepted the employment offer with a starting salary of \$100,434.00. His employment with the Road Commission is tentatively scheduled to begin on February 3, 2019. A vehicle will be offered to Mr. Bishop for use according to the Vehicle Use Policy, 2006-01. The offer of employment letter shall set forth Chairman Boze and Linnea Rader, Finance and Human Resources Director, as contacts for any questions or concerns. If Mr. Bishop wishes to maintain his CDL, then he will be required to comply with a pre-employment physical as part of his employment. If Mr. Bishop does not wish to maintain his CDL, then he does not need a pre-employment physical and will only be required to comply with a drug screen.

Motion by Kinney, seconded by Moffat to approve the following Road Commission Voucher:

Voucher #2130

\$198,703.34

AYES: 5  
NAYS: 0  
MOTION CARRIED.

The Chairman opened the meeting for Public Comment.

Linda Norton, Columbia Township Supervisor, discussed sick leave requirements, as provided by law, which were responded to by Rader. Supervisor Norton also voiced her unhappiness with the Board's choice of the new Managing Director, and the Board responded.

Motion by Kinney, seconded by Burleson to adjourn the Call of the Chair at 4:44 PM.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

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Secretary

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Chairman