

Van Buren County Board of Road Commissioners

April 8, 2021 - Regular Meeting

BE IT REMEMBERED: That on the 8th day of April, 2021 at 5:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in regular session in person and via teleconference pursuant to the local state of emergency declared by the Van Buren County Board of Commissioners on January 26, 2021 in an effort to suppress the spread of COVID-19 and protect the public health and safety of this state and its residents, as well as the Road Commissioners and Road Commission staff.

PRESENT:

Road Commissioners Askew, Boze, Burleson, Hackenberg and Kinney
Managing Director Dan Bishop
Operations Director Greg Brucks
Administrative Assistant-Board Secretary Jill Brien

GUESTS PRESENT:

County Commissioners Chappell and Doroh
Carey Giffen, Lawrence Township resident

Chairman Burleson called the meeting to order at 5:00 PM. Roll call:

Askew: PRESENT - Attending remotely from South Haven Township, Van Buren County, MI.
Boze: PRESENT - Attending in person.
Hackenberg: PRESENT - Attending in person.
Kinney: PRESENT - Attending remotely from the Village of Decatur, Van Buren County, MI.
Burleson: PRESENT - Attending in person.

Chairman Burleson read the Special Rules for Remote Meeting: All participating Road Commissioners can vote by phone; all votes must be roll call with Chairman always voting last. All people should identify themselves before they speak. Any participant or listener may record the meeting.

Motion by Boze seconded by Hackenberg to approve the Agenda.

Roll call vote:

Askew: AYE
Boze: AYE
Hackenberg: AYE
Kinney: AYE
Burleson: AYE
MOTION CARRIED.

The Chairman opened the meeting to First Public Comment. Carey Giffen introduced herself to the Board and explained that she received a letter from the Road Commission informing her that she needed to submit a driveway permit application and a \$100 after-the-fact fee. However, she does not believe that this is a new driveway location, but an existing driveway location to which she added gravel. Ms. Giffen stated that she is "happy" to file a driveway permit application, but requested that the after-the-fact fee be waived. Discussions were held and additional questions were asked and responded to by Ms. Giffen. It was the general consensus of the Board to waive the \$100 after-the-fact fee provided that Ms. Giffen filed the driveway permit application "asap".

Consent Agenda

- Approval of Minutes of the March 18, 2021 regular meeting
- Approval of Minutes of the March 21, 2021 special session
- Acceptance of Staff Reports by Managing Director, as corrected
- Acceptance of Road Commissioner Reports and Updates
- Acceptance of Voucher update by Managing Director

Motion by Boze, seconded by Hackenberg to accept and approve the items on the Consent Agenda.

Roll call vote:

Askew: AYE
Boze: AYE
Hackenberg: AYE
Kinney: AYE
Burleson: AYE
MOTION CARRIED.

Operations Director Brucks presented information to the Board regarding the public opening of bids for heavy maintenance on CR665, Coldbrook Drain and Gates Extension Drain, Decatur Township as follows: remove existing culverts and install new pipe arches. Motion by Hackenberg, seconded by Boze to award to the low bidding contractor, Krohn Excavating, in the amount of \$98,542.00, in the best interest of the Van Buren County Road Commission.

Roll call vote:

Askew: AYE
Boze: AYE
Hackenberg: AYE
Kinney: AYE
Burleson: AYE
MOTION CARRIED.

Brucks discussed the public bid opening for heavy maintenance work on CR665, Lawton Drain, as follows: remove existing culvert and install CSP pipe arch. Motion by Askew, seconded by Boze to award to the low bidding contractor, Krohn Excavating, in the amount of \$41,141.00, in the best interest of the Van Buren County Road Commission.

Roll call vote:

Askew: AYE
Boze: AYE
Hackenberg: AYE
Kinney: AYE
Burleson: AYE
MOTION CARRIED.

Discussion provided by Brucks regarding the public bid opening for heavy maintenance work in Antwerp Township on 64th Avenue from 30th Street to CR657; crush and shape, tree removals, HMA LVSP base and top course paving with gravel shoulders. Motion by Hackenberg, seconded by Boze to award to Rieth-Riley Construction, the low bidding contractor, in the amount of \$253,436.17 contingent upon approval by Antwerp Township, in the best interest of the Van Buren County Road Commission and Antwerp Township.

Roll call vote:

Askew: AYE
Boze: AYE
Hackenberg: AYE
Kinney: AYE
Burleson: AYE
MOTION CARRIED.

Brucks provided discussion regarding the public bid opening for heavy maintenance work in Antwerp Township on 64th Avenue from M40 to Paw Paw Township line; overlay with HMA LVSP with gravel shoulders. Motion by Boze, seconded by Askew to award to the low bidding contractor, Michigan Paving and Materials, in the amount of \$120,025.00 contingent upon approval by Antwerp Township, in the best interest of the Van Buren County Road Commission and Antwerp Township.

Roll call vote:

Askew: AYE
Boze: AYE
Hackenberg: AYE
Kinney: AYE
Burlison: AYE
MOTION CARRIED.

Brucks provided discussion regarding the public bid opening for heavy maintenance work in Antwerp Township on Rosemeadow/Primrose Path south of CR358; overlay with HMA LVSP. Motion by Boze, seconded by Askew to the low bidding contractor, Lakeland Asphalt, in the amount of \$65,482.40 contingent upon approval by Antwerp Township, in the best interest of the Van Buren County Road Commission and Antwerp Township.

Roll call vote:

Askew: AYE
Boze: AYE
Hackenberg: AYE
Kinney: AYE
Burlison: AYE
MOTION CARRIED.

Information was presented by Brucks regarding the public bid opening for heavy maintenance work in Antwerp Township on Rosemary Lane north of CR358; overlay with HMA LVSP. Motion by Kinney, seconded by Hackenberg to award to the low bidding contractor, Lakeland Asphalt, in the amount of \$72,614.07 subject to approval by Antwerp Township, in the best interest of the Van Buren County Road Commission and Antwerp Township.

Roll call vote:

Askew: AYE
Boze: AYE
Hackenberg: AYE
Kinney: AYE
Burlison: AYE
MOTION CARRIED.

Brucks updated the Board regarding progress made by the low bidding contractor, Kalin Construction, for Contract Gravel in Decatur Township and Porter Township. Acceptable test results have been received and Brucks recommended moving forward with the award to the as-read low bidding contractor, Kalin Construction (Decatur Township \$8.24/ton; Porter Township \$8.24/ton). Motion by Boze, seconded by Hackenberg to award Contract Gravel in Porter Township and Decatur Township to all bidding contractors with Kalin Construction as primary supplier, in the best interest of the Van Buren County Road Commission.

Roll call vote:

Askew: AYE
Boze: AYE
Hackenberg: AYE
Kinney: AYE
Burlison: AYE
MOTION CARRIED.

Bishop provided discussion regarding Resolution 2021–09 adopted by the Board on March 18, 2021 which authorized signature of MDOT Contract 21-5021 (CR388 from 46th Street to Bloomingdale Village limits). MDOT approval of Dan as a digital signer within their system is taking quite some time, and we do not want to jeopardize funding of this project. Because Anttila and Rader are already authorized by the MDOT as digital signers, Dan recommended that they be authorized in the alternative. Motion by Boze, seconded by Askew to adopt the following Resolution:

RESOLUTION 2021-22

BE IT RESOLVED: That Resolution 2021-09 is hereby **RESCINDED**; and,

BE IT FURTHER RESOLVED: That the Highway Engineer, Barry Anttila, and the Finance and Human Resources Director, Linnea Rader, are hereby **AUTHORIZED** to execute M.D.O.T. Contract No. 21-5021; Control Section STL 80000; Job Number 206964CON for work as follows:

Hot mix asphalt crush and shape and paving work along County Road 388 from 46th Street to Bloomingdale Village Limits, including trenching, concrete curb and gutter, permanent pavement markings, permanent signing, and slope restoration work.

Roll call vote:

Askew: AYE

Boze: AYE

Hackenberg: AYE

Kinney: AYE

Burleson: AYE

RESOLUTION ADOPTED.

The Chairman opened the meeting to Second Public Comment. None was heard.

Motion by Hackenberg, seconded by Boze to adjourn the Call of the Chair at 5:29 PM.

Roll call vote:

Askew: AYE

Boze: AYE

Hackenberg: AYE

Kinney: AYE

Burleson: AYE

MOTION CARRIED.

Board Secretary

Board Chairman