



Van Buren County Road Commission

325 W. James Street | P.O. Box 156
Lawrence, MI 49064
T: (269) 674-8011 F: (269) 674-3770 E: vbcrc@vbcrc.org

Office Use Only

Date Received: _____

Fee: _____ Check No.: _____

Permit No.: _____

Seasonal Public Utility & Agricultural - Non-Emergency Transportation Application and Permit



The VBCRC is now partnering with Oxcart, an online permit application system, allowing easy management of the entire permit process for both local government and applicants. To sign up and apply online for your Seasonal Transportation Permits visit www.oxcartpermits.com. * Permit Fee, as per Fee Schedule Policy, and as amended.

As owner, I (we) hereby request permission to transport the following oversize and/or overweight vehicle(s) on the roads under the jurisdiction of the Van Buren County Road Commission and attest that these loads do not exceed the maximum allowed legal axle load limits as listed. I understand that this permit is only valid for the date(s) that are represented in the application.

***Applicant**

Company Name: _____ Email/Fax: _____

Contact Name: _____ *Signature: _____

Address: _____ Date: _____

Telephone: _____ Ag. Commodity to be transported: _____

By signing this Permit Application, the Applicant acknowledges that they have read the attached Rules and Regulations, understand, and intend to be bound by the same.

Date of Move: _____ Reoccurring Dates of Move: _____

Start Address: _____ End Address: _____

Route: _____

***Seasonal Permits are for LEGAL AXLE LOADS ONLY**
Maximum Allowable Gross Axle Loading & Maximum Allowable Speed

Spacing Between Axles	Normal	Speed 35 MPH on Restricted Roadways	Posted Speed on All-Season Roadways
9 Feet or over	18,000 lbs.		
More than 3 ½ feet, but less than 9 feet	13,000 lbs.		
When part of a tandem axle assembly	16,000 lbs.		
When less than 3 ½ feet, the combined weight shall not exceed	9,000 lbs.		
Maximum load on any wheel shall not exceed (pounds per inch of tire width)	700 lbs.		

Fleet Information

Equipment Type	Make & Model	Unit Number	License Number	Expiration Date	Weight	# of Axles	# of Tires
Truck-Tractor							
Semi-Trailer							

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Approved: _____ Denied: _____

Permit Issued By: _____ Date: _____

Method of Notification: Email Fax Mailed In-Person

Notified By: _____ Date: _____

Applications can be submitted by:

- Email: vbcrc@vbcrc.org
- Fax: (269) 674-3770
- Mail: P.O. Box 156 Lawrence, MI 49064
- In-Person: 325 W. James St., Lawrence, MI 49064
- Oxcart Online System – www.oxcartpermits.org

Must be included with application:

- Insurance (see attached requirements)
- Bond, if applicable (see attached requirements)
- Fees (as per Fee Schedule), as may be amended

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Seasonal Public Utility & Agricultural – Non-Emergency Rules and Regulations

1. Permits are automatically invalidated by the violation of any of the conditions specified by the terms of the permit or false information given on the application. Failure to comply with the conditions of this permit shall be just cause for the immediate suspension or revocation of any or all permits and the operator and/or owner of the vehicle subject to appropriate legal action
2. Applicant shall provide notification to the VBCRC, using a Notification application provided by the VBCRC, when requesting access to operate on restricted roads. Applicant shall provide notification to the VBCRC, via fax or email, not later than one business day (24 hours) before the time of intended travel. If the VBCRC determines that the condition of a particular road under its jurisdiction makes it unusable, the VBCRC may deny access to all or any part of that road. The denial shall be made and communicated via fax or email to the Applicant within one business day after receiving notification that the public utility intends to perform non-emergency work that requires use of that road. Any notification that is not disapproved within one business day after the notice is received by the VBCRC is considered approved. Permits are issued for daylight hours only, Monday through Friday, unless otherwise authorized by the VBCRC
3. Permit Travel on seasonally restricted roads during weight restrictions will be minimized and only utilized when necessary to perform work using the public utility agricultural vehicle or vehicle configuration. Unrestricted roads shall be used for travel when available and for routine travel. The movement of vehicle and load upon said highway(s) shall be restricted to the specified hours as stated on permit. Recommended movements are early mornings when the ground is more stable
4. The movement shall not impede other traffic in an unreasonable manner and at no time shall traffic be blocked from use of the highway. Vehicles and loads shall not be parked loaded or unloaded on the highway at any time.
5. Vehicles shall be registered as required by the Michigan Vehicle Code and will not violate any statute or valid ordinance, rule or regulation by any state agency or sub-division of the state. Vehicles are to comply with all statutory provisions as to other permits, licensing, motor vehicle equipment and operation
6. The driver of the vehicle shall carry this permit, route notification, and rules in the vehicle to which it applies and shall have these documents available for inspection by any police officer, Motor Carrier Officer or duly authorized Weighmaster Permit not valid unless accompanied by supplemental route notification.
7. Vehicles used for public utility work must display signage on the outside of the vehicle to identify the vehicle as operating on behalf of the public utility.
8. Applicant shall be responsible for any damage caused to wires, mailboxes, trees, buildings, or the road, including the structures and appurtenances, and shall reimburse the appropriate parties for any damage caused by the moving of said vehicle or load. Applicant shall save harmless, indemnify, defend, and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to the moving of said vehicle, load, or its presence on or use of the highway by said vehicle and load
9. Permits are not valid if insurance expires. Applicant to present evidence that at least the following insurance coverage and effect on each vehicle while operating on the public highways under special permit:
Automobile Liability. Combined Single Limits \$1,000,000.00
10. The Permit Applicant shall indemnify, defend and hold harmless the Board of County Road Commissioners of the County of Van Buren and its agents, employees or servants from liability, including all claims and losses, and all related costs and expenses (including reasonable attorneys' fees and costs of investigation, litigation, settlement, judgments , interest and penalties), accruing or resulting to any person or entity as a result of the permitted activity. For good cause shown, this requirement may be waived at the discretion of the Manager of the Board, or his or her designee.
11. Permits will be issued only for vehicles owned by the applicant or operated under a bona fide lease or rental agreement. The applicant may be required to deposit an inspection fee and to furnish a good and sufficient cash deposit, Certified Check, or Irrevocable Letter of Credit to cover any damage that might occur to roads, bridges, or highway structures, by the movement of vehicles and loads under the proposed permit. The applicant agrees to reimburse the VBCRC for any damage resulting from disregard of the permit.
12. The gross vehicle weight of vehicles transporting Agricultural Commodities or Public Utilities shall not exceed weights provided in 257.722. Permits will in no way supersede posted axle loading limits on any bridge/structure or highway.
13. The maximum width of any portion of equipment shall not exceed 102 inches unless falls under an implement of husbandry or other special conditions stated on permit. Oversize movement up to 12 feet requires the display of a clean red or orange flags at least 18 inches square on all four corners of the vehicle or load. No widths over 12 feet allowed during seasonal weight restrictions.
14. The Road Commission may temporarily suspend or amend a permit, either in its entirety or in certain of its provisions, due to seasonal or other special conditions.