

## Board of Public Works of Van Buren County

January 18, 2024 - Regular Meeting

BE IT REMEMBERED: That on the 18<sup>th</sup> day of January, 2024, the Board of Public Works of Van Buren County met in regular session at the Road Commission Administrative Office in Lawrence, Michigan.

### PRESENT:

Road Commissioners Askew, Boze, Burleson, Kinney (Remote) and Nelson  
Managing Director Bret Witkowski  
Operations Director Greg Brucks  
Administrative Assistant-Deputy Secretary Jill Brien

### ABSENT:

None

### GUESTS PRESENT:

County Commissioner Kurt Doroh  
County Commissioner Mike Chappell (Remote)

Commissioner Askew called the meeting to order at 6:48 PM.

Commissioner Kinney withdrew his name from any nominations due to his remote capacity attendance pursuant to the Americans with Disabilities Act.

Motion by Askew to appoint Boze as the Chairperson of the meeting for the purpose or re-organizing the Board.

YES: 5  
NO: 0  
MOTION CARRIED.

Boze asked for nominations for the office of Chairman. Askew nominated Boze for the office of Chairman. There being no further nominations Boze asked the Deputy Secretary to call the roll for the election of Boze as Chairman of the Board.

### Roll call:

Askew: YES  
Boze: YES  
Burleson: YES  
Kinney: YES  
Nelson: YES

Boze asked for nominations for the office of Vice-Chairman. Nelson nominated Burleson. There being no further nominations Boze asked the Deputy Secretary to call the roll for the election of Burleson as Vice-Chairman of the Board.

### Roll call:

Askew: YES  
Boze: YES  
Burleson: YES  
Kinney: YES  
Nelson: YES

Boze requested nominations for the appointment of Board Secretary. Askew nominated Nelson for the office of Board Secretary. There being no further nominations Boze asked Deputy Secretary Brien to call the roll for the election of Nelson as Board Secretary.

Roll call:

Askew: YES  
Boze: YES  
Burlison: YES  
Kinney: YES  
Nelson: YES

Boze requested nominations for the appointment of Deputy Secretary. Askew nominated Jill Brien as Deputy Secretary. There being no further nominations Boze asked Deputy Secretary Brien to call the roll for the election of Brien as Deputy Secretary.

Roll call:

Askew: YES  
Boze: YES  
Burlison: YES  
Kinney: YES  
Nelson: YES

Boze requested nominations for the appointment of Director of the Board of Public Works. Kinney nominated Bret Witkowski. There being no further nominations Boze asked Deputy Secretary Brien to call the roll for the election of Witkowski as Director of the Board of Public Works.

Roll call:

Askew: YES  
Boze: YES  
Burlison: YES  
Kinney: YES  
Nelson: YES

Motion by Nelson, seconded by Askew to approve the Minutes of the October 11, 2023 Regular Meeting of the Board of Public Works.

YES: 5  
NO: 0  
MOTION CARRIED.

Director Witkowski provided a discussion regarding current the lack of activity for the Board of Public Works. There is one bond at present, which will be paid off before the end of 2024. Witkowski expressed that he would like to get the word out to cities, villages, townships, and authorities in Van Buren County that Public Works is here and able to help get them possibly get a better interest rate by using the County's full faith and credit. The Board agreed that it would be wise to let these agencies know during conversations, or by sending out a "Did you know" flyer.

Motion by Burlison, seconded by Nelson to adjourn the Call of the Chair at 7:01 PM.

YES: 5  
NO: 0  
MOTION CARRIED.

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Board Secretary

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Board Chairman