

VAN BUREN COUNTY ROAD COMMISSION
325 West James Street, P.O. Box 156
Lawrence, MI 49064
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FEE SCHEDULE POLICY
Policy No: 2007-02 – Effective 07/01/2018

Driveways and Plats

	<u>Permit Fees</u>	<u>Other Fees</u>
Residential or other than Commercial Driveway/ Access Permit (Single Family Only)	FREE	N/A
Residential or other than Commercial Driveway/ Access Permit Improvement/Change of Use Permit (Single Family Only)	FREE	N/A
Farm Field Driveway/Access Permit (Use Residential or other than Commercial Driveway Permit Application)	\$ 25.00	N/A
Temporary Construction Driveway/Access Permit	\$100.00	Plus Expenses
Commercial or other than Residential Driveway/ Access Permit	\$150.00	Plus Expenses
Commercial or other than Residential Driveway/ Access Permit (Improvement/Change of Use Permit)	\$150.00	Plus Expenses
Private Road Approach	\$150.00	Plus Expenses
Plats (Certification of existing)	\$250.00	Plus Expenses
Plats, including preliminary and final inspections (New certification)	\$300.00	Plus Expenses

Transportation Permits

	<u>Permit Fees</u>	<u>Other Fees</u>
Annual Mobile, Manufactured or Modular Home Transportation Permit	\$100.00	N/A
Single Permit to Move Mobile, Manufactured or Modular Home Transportation Permit	\$ 50.00	N/A
Annual Permit to Move Overweight/Oversize Vehicles/Loads		
Single Vehicle Fleet	\$100.00	N/A
2-10 Vehicle Fleet	\$150.00	N/A
10 or more Vehicle Fleet	\$200.00	N/A

Transportation Permits (Continued)

	<u>Permit Fees</u>	<u>Other Fees</u>
Single Permit to Move Overweight/Oversize Vehicles/Loads Transportation Permit	\$50.00	N/A
Moving Log To be completed when any Annual Transportation Permit is in place. (Manufactured/Mobile Home, Overweight/Over size)	FREE	N/A
Agricultural Commodities Seasonal Permit	\$ 50.00	N/A
Super Move (House, Structure, etc.) (Use Single Permit to Move Overweight/Oversize Vehicles/ Loads)	\$150.00	Plus Costs
Logging Operations (Single Site Right-of-Way Permit)	\$100.00 Per site	\$500.00 Bond (Minimum)

Utilities – EXCEPT Telecommunications and Video Service Providers (See next section.)

	<u>Permit Fees</u>	<u>Other Fees</u>
Aerial Cable/Overhead Installation/Removal (Single Site Right-of-Way Permit); includes utility poles, as may be needed	\$ 75.00 – 300’ or less \$125.00 – More than 300’	N/A
Single Utility Pole and Anchor Installation/Removal (Single Site Right-of-Way Permit)	\$ 75.00	N/A
Buried Cable, Conduit, Gas Main, Fiber, etc. Installation/Removal (Single Site Right-of-Way Permit)	\$ 75.00 – 300’ or less \$125.00 – More than 300’	N/A
Oil, Gas, Fuel Pipeline Installation/Removal (Single Site Right-of-Way Permit)	\$ 75.00 – 300’ or less \$125.00 – More than 300’	N/A
Water or Sewer Main Installation/Removal (Single Site Right-of-Way Permit)	\$ 75.00 – 300’ or less \$125.00 – More than 300’	N/A
Utility Services and Maintenance, Annual (Annual Right-of-Way Permit)	\$100.00	N/A
Roadway Crossing (per crossing) Bore/Jack (Single Site Right-of-Way Permit)	\$ 75.00	Plus Expenses
Open Cut (Single Site Right-of-Way Permit)	\$100.00-Gravel \$200.00-Asphalt \$250.00-Concrete	Plus Expenses With Engineering Approval
Lateral Hookups (Single Site Right-of-Way Permit)	\$ 75.00	
Soil Boring (Single Site Right-of-Way Permit)	\$100.00/Job Minimum \$ 10.00 Additional over 10 bores	
Seismic Testing (Single Site Right-of-Way Permit)	\$150.00	Plus Expenses
Public Utility Permit, Seasonal Permit (Per Truck)	\$100.00	

Telecommunications and Video Service Providers

	<u>Permit Fees</u>	<u>Other Fees</u>
Communication Service Provider Right-of-Way Permit (to place new facilities) with Metro Act Permit in place from appropriate municipality. (Copy to be provided).	\$ 50.00; plus \$0.30 per ft. for each foot of cable/ conduit after the first 100' up to \$300.00 maximum. \$1,000.00 total permit fees per project.	Performance Deposit per Section VIII of Permit.
Communication Service Provider Right-of-Way Permit (Annual Blanket Permit)	\$300.00	
Roadway Crossing (per crossing) Bore/Jack	\$75.00	Plus expenses. Plus additional permit fee for buried cable/ conduit, etc. as set forth above.
Open Cut	\$100.00-Gravel \$200.00-Asphalt \$250.00-Concrete	Plus expenses. With Engineering Approval.
Providers performing work in the Right-of-Way on a non-emergency basis, without obtaining a permit, or who fail to maintain a required Security Bond, Right-of-Way Bond, or Irrevocable Letter of Credit during construction.	Civil Fine: Up to \$5,000.00 as determined by scope of violation.	
Site Notification (When Annual Blanket Permit is in place.)	FREE	
	<u>Maintenance</u>	
	<u>Permit Fees</u>	<u>Other Fees</u>
Surveyor Permit for Working in the Right-of Way (Annual)	\$125.00	
Tree Removal/Trimming Permit (Annual Permit to work in the Right-of-Way)	\$125.00	
Site Notifications (When Annual Permit to work in the Right -of-Way is in place.)	FREE	
Sign Installation (Single Site Right-of-Way Permit)	\$ 75.00	
General Permit to Work in the Right-of-Way, Single Site (including, but no limited to ditching, storm water discharge, install well, install sidewalk or pathway, etc.) (Single Site Right-of-Way Permit)	\$ 75.00	Plus Expenses
General Permit to Work in the Right-of-Way, Annual (including, but not limited to dust control contractors, monitor well, maintain sidewalk or pathway, etc.) (Annual Permit to work in the Right-of-Way).	*\$125.00	*Permit fee waived for municipalities and MDOT (Annual maintenance permit only).

Miscellaneous

	<u>Permit Fee</u>	<u>Other Fees</u>
Parade, Banner or Special Event Permit	FREE	
Abandonment of Public Road	\$350.00	Plus Costs
After-the-Fact Permit	Necessary Permit Fee	Plus \$100.00 Penalty Fee
Emergency Permits	Necessary Permit Fee	No Additional "Emergency" Fee
Contractors Working in the Right-of-Way for the VBCRC (paving, trees, hauling, moving, construction, etc.)	Necessary Permit Fee	

Duplication Fees

	<u>Permit Fee</u>	<u>Other Fees</u>
Copying Fees: 8.5" x 11"	\$ 0.25	First 4 copies free
8.5" x 14"	\$ 0.25	First 4 copies free
11" x 17"	\$ 0.50	First 4 copies free

Duplication Fees (Continued)

	<u>Permit Fee</u>	<u>Other Fees</u>
Compact Disc (CD)	\$10.00	
Research of Records/Files		Labor and actual costs up to amount allowed by law. (FOIA)
Maps, color (tourist)	FREE	
Color prints: 8.5" x 11" (plain paper)	\$ 5.00/page	
8.5" x 14" (plain paper)	\$ 5.00/page	
Plotter Prints, Plotter Scans	\$ 10.00, 8.5"x 11" \$ 15.00, 11" x 17" \$ 20.00, 17" x 22" \$ 30.00, 24" x 36" \$ 40.00, 34" x 44"	
Fax Charges	\$ 0.25 per page	

General Permit Fee Information

1. Check or money orders are to be made payable to the VAN BUREN COUNTY ROAD COMMISSION.
2. Payment is required PRIOR to any field review by staff and/or consultant, and prior to work commencing. Issuance of the permit is pending payment of any and all fees incurred during the review process.
3. Expenses may include, but not be limited to labor, materials, fringes, overhead, consultant and/or contractor fees for services, publication costs, recording fees, performance bonds, etc.
4. The permit fee shall be waived when the proposed work is determined to be in the best interest of the Van Buren County Road Commission as determined by the Engineer-Manager.
5. When permit review time exceeds the ordinary review time due to numerous revisions, or unusual circumstances not through the fault of the Van Buren County Road Commission, the permit fee may be increased by an amount appropriate to the time spent in review, inspection, or issuance, as determined by the Engineer-Manager.
6. In the event of a failure to obtain any appropriate permit, the Van Buren County Road Commission shall have the right to halt such activity until such time that adequate compliance is made, including, but not limited to:
 - Obtain the necessary permit(s)
 - Pay all associated permit fees
 - Pay a \$100 penalty fee

In addition, if any work has occurred that is not according to specification, the Van Buren County Road Commission may require the work to be (a) removed; (b) restore the area to its previous condition; and/or (c) work with them to find an acceptable alternative.

7. This Fee Schedule is for reference only, and is subject to change.

Adopted April 1, 2007; Amended Effective 01/31/10; 09/19/12; 04/02/15; 04/20/17; 06/06/18