# 2023 TOWNSHIP ANNUAL MEETING

# MELCOME

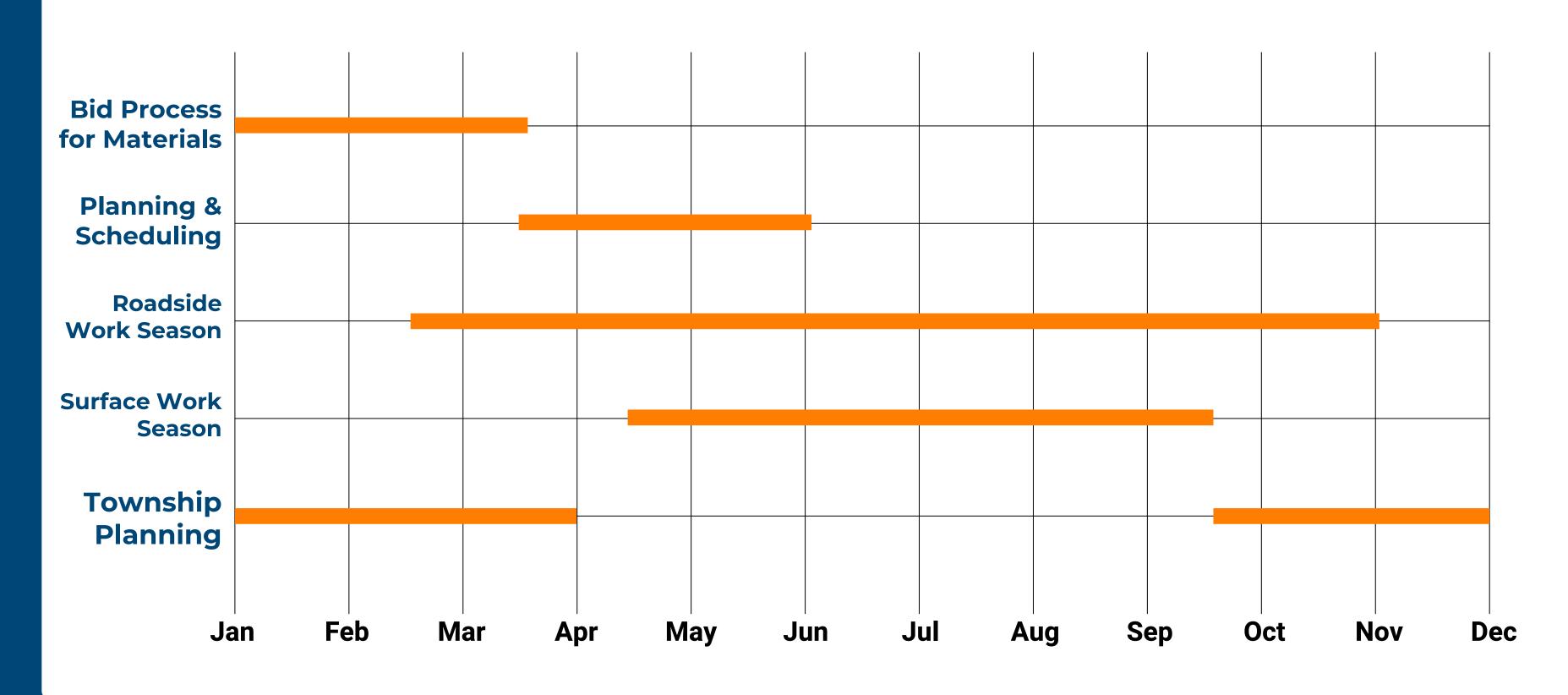


# ROAD PLANNING 2024 AND BEYOND

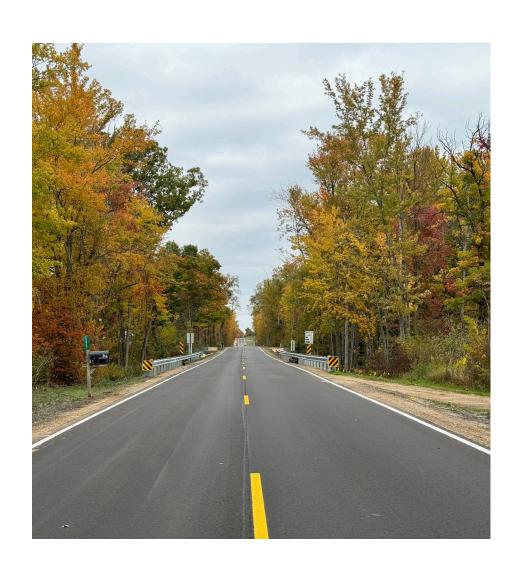


GREG BRUCKS, BARRY ANTTILA, ALYSSA MCANDREW

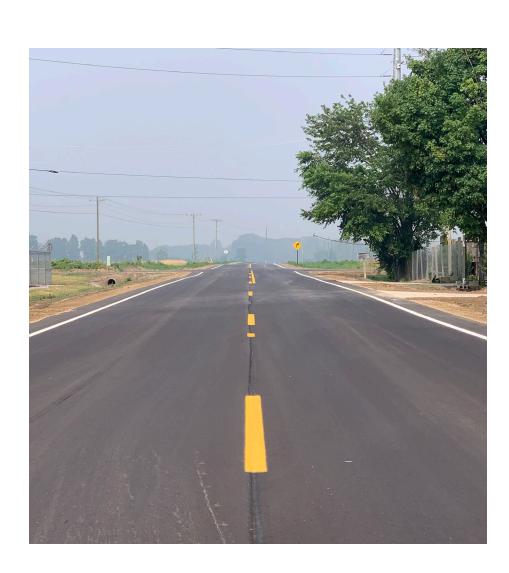
## IMPORTANCE OF ROAD PLANNING DATES



# 2023 HIGHLIGHTS



**30<sup>th</sup> Street**Almena Township



**CR 352**Keeler Township



Red Arrow Highway

Paw Paw and Lawrence Townships

# 2023 HIGHLIGHTS



**152.69 Miles of Sealcoat** 



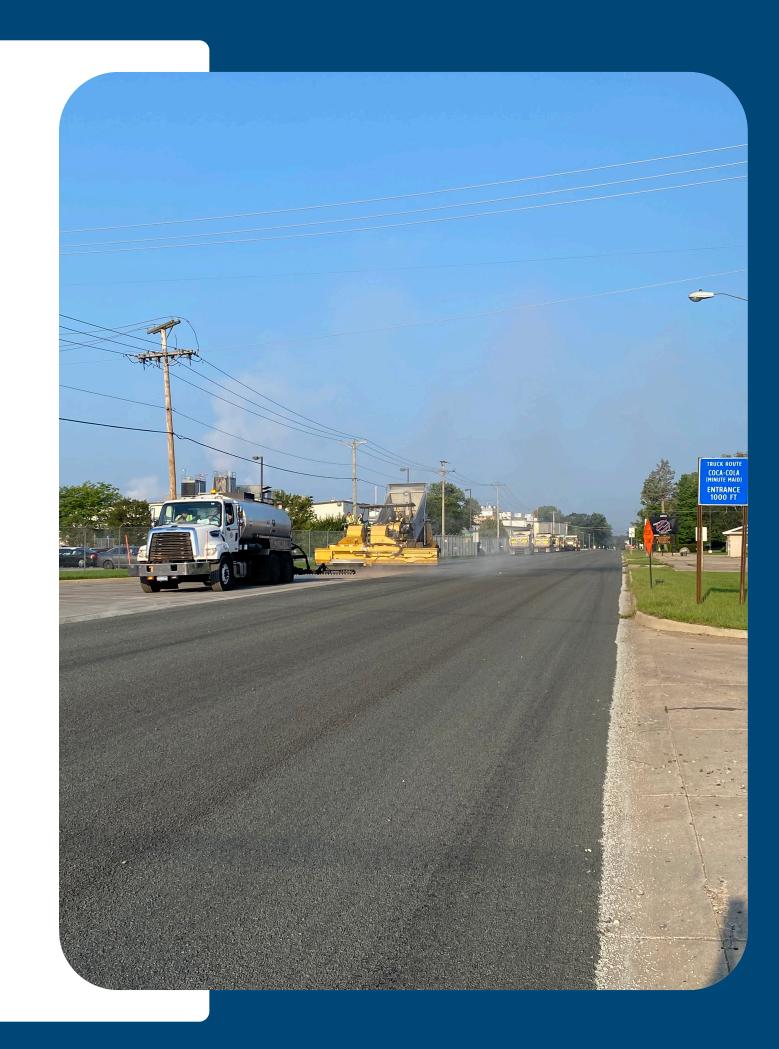
142.18 Miles of Fog Seal



1,490 Total Feet of Pipe Replacements

# ROAD MAINTENANCE BEST PRACTICES

- Protect the investment
- Utilize maintenance treatments as intended
  - Contract gravel
  - Sealcoat and fog seal
- Create a consistent and progressive plan



# 10-YEAR LIFE CYCLE OF A ROAD

## YEAR 1

### Reconstruction

A full reconstruction with no additional maintenance lasts an average of 14 years.

## **YEAR 2 OR 3**

## Sealcoat and Fog Seal

Sealcoat with Fog Seal utilized on a road with a "Good" PASER rating can add 5-7 years of life to the road.

## **YEAR 4 TO 8**

### Evaluate for Special Maintenance

Evaluate the road for additional maintenance such as shoulder work, patching, or drainage.

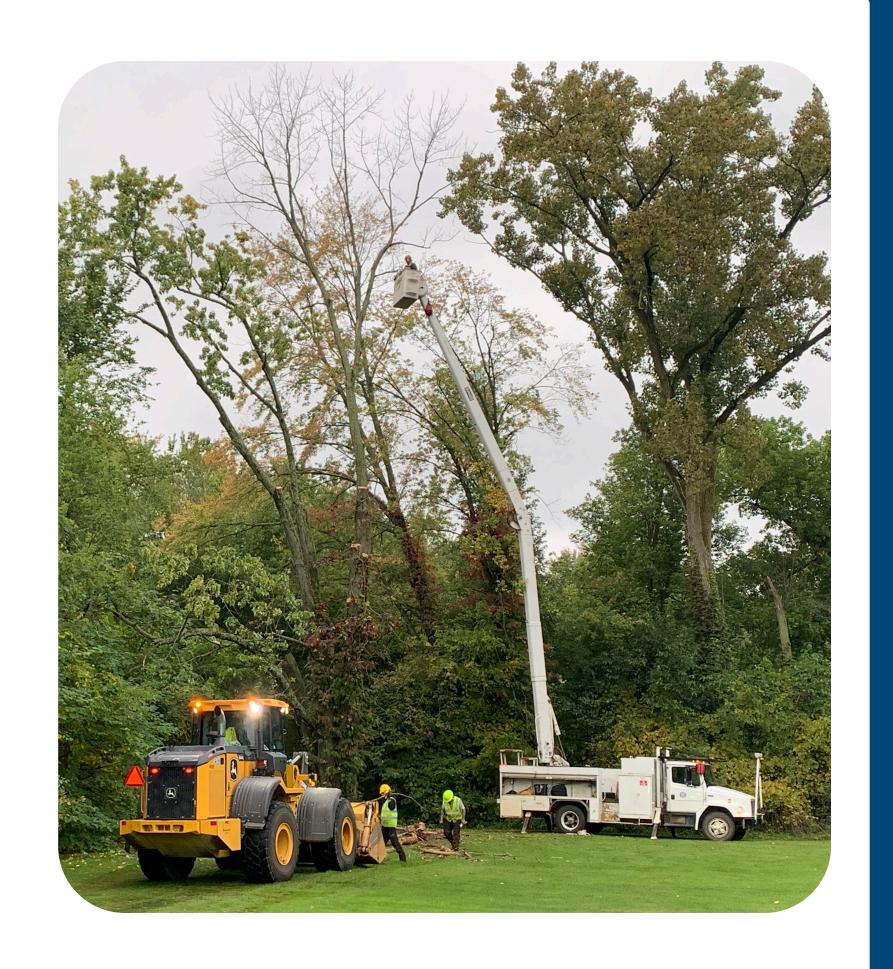
## **YEAR 9 OR 10**

# Evaluate for Heavy Maintenance

Evaluate for applications such as a mill and fill.

# CHANGES TO 2024 ROAD PLANNING

- Fog seal included in sealcoat
- 2 Under guardrail de-berming
- 3 All ditching and tree work will have a program sheet
- VBCRC has ordered a
   roadside mower, pending delivery in Spring 2024



# QUESTIONS?

# TOWNSHIP COMMUNICATION UPDATES



LINNEA RADER, BRET WITKOWSKI

## COMMUNICATION STANDARDS IMPLEMENTED IN 2023

# SEE CLICK FIX RESPONSE "FUTURE ROAD IMPROVEMENT REQUEST"

Thank you for voicing your concern. Van Buren County Road Commission (VBCRC) crews have investigated the request and are waiting for necessary funding to resolve the issue. The VBCRC works to prioritize these requests as funds allow. Your request has been added to the future potential project log to be followed up on when funding is available. In the future, you can contact our office at (269) 674-8011 to check on the status of this request.

# ENCOURAGED SPRING AND FALL ROAD TOURS, WITH MANY TOURS BETWEEN!

Road tours are an incredibly beneficial part of the Road Planning process. In an effort to continue keeping lines of communication open, VBCRC has offered Spring road tours and now offers Fall road tours to all Township Officials who wish to take part in the Road Planning process or want to learn more about it!

## CONTINUED TOWNSHIP COMMUNICATION

- VBCRC is always open to feedback!
- We encourage communication from all Township officials, not just Supervisors and Liaisons
- VBCRC Staff are always available to attend meetings



## RESOURCES FOR TOWNSHIPS



VBCRC.org/Townships



An individual summary of road and bridge projects by Township is included



Resource-style guide



24/7 request system and documentation

# QUESTIONS?

# COMMUNICATION AT VBCRC



**ALYSSA MCANDREW** 

### **GREG BRUCKS**

**Operations Director** 

Oversees all Road Maintenance Operations

### **BRET WITKOWSKI**

**Managing Director** 

Oversees all Road Commission Activities

### **BARRY ANTTILA**

**Highway Engineer** 

Oversees all Engineering and Federal Aid Projects

### **KRISTINA LONGCORE**

Safety Coordinator – Assistant to Operations Department

Operations Scheduling, Staff Competencies & Training

### **MELISSA FETKENHIER**

Communications and Permit Clerk

Permit Questions, Service Requests, Main Phone/Email

### **LINNEA RADER**

Finance and Human Resources Director

Oversees all Finances, Budget, and Asset Management Program

### **ALYSSA MCANDREW**

Communications and Project Clerk

Social Media/Website, Program Sheets, Project Billing

### **JILL BRIEN**

Administrative Assistant – Board Secretary

Billing, RevShare Allocations, Board Questions

### AJ BRUCKS

Permit Officer and Weighmaster

Right-of-Way Encroachments, All Permits

# COMMUNICATION OPTIONS



269-674-8011



vbcrc@vbcrc.org



269-674-3770



## **SOCIAL MEDIA**

Facebook, Instagram, X



## WEBSITE

vbcrc.org/Resources



## **IN-OFFICE**

Monday – Friday 7:00 AM - 3:30 PM



## **SEE CLICK FIX**

SeeClickFix.com/Van-Buren-County

## ADDITIONAL COMMUNICATIONS

### **WEEKLY UPDATES**

Weekly updates are sent via email and posted on our website at vbcrc.org/WeeklyUpdates.
Residents can sign up for the email list as well!
These updates are useful tools for communicating current Road Commission events with residents.

## **ROAD CLOSURES**

Road closures are sent via email and multi-day closures are posted on our website.

## **PROJECT LETTERS**

Project letters for reconstruction or paving projects are sent to residents whose commute to their property will be affected, as well as the Township Supervisor, School Transportation Department, VBISD, County Transit, USPS, Drain Commission, Sheriff's Department, VBEMS, Life EMS, and Fire Department

### **COMMISSIONER UPDATES**

Jill provides a monthly update for Commissioners who in turn can provide updates at Township meetings.

# BEST WAYS TO COMMUNICATE WITH VBCRC

- Contact the office directly with questions
  - Any requests or feedback will be passed to the appropriate staff member
- Understand the purpose of Commissioners' attendance at Township meetings



# QUESTIONS?

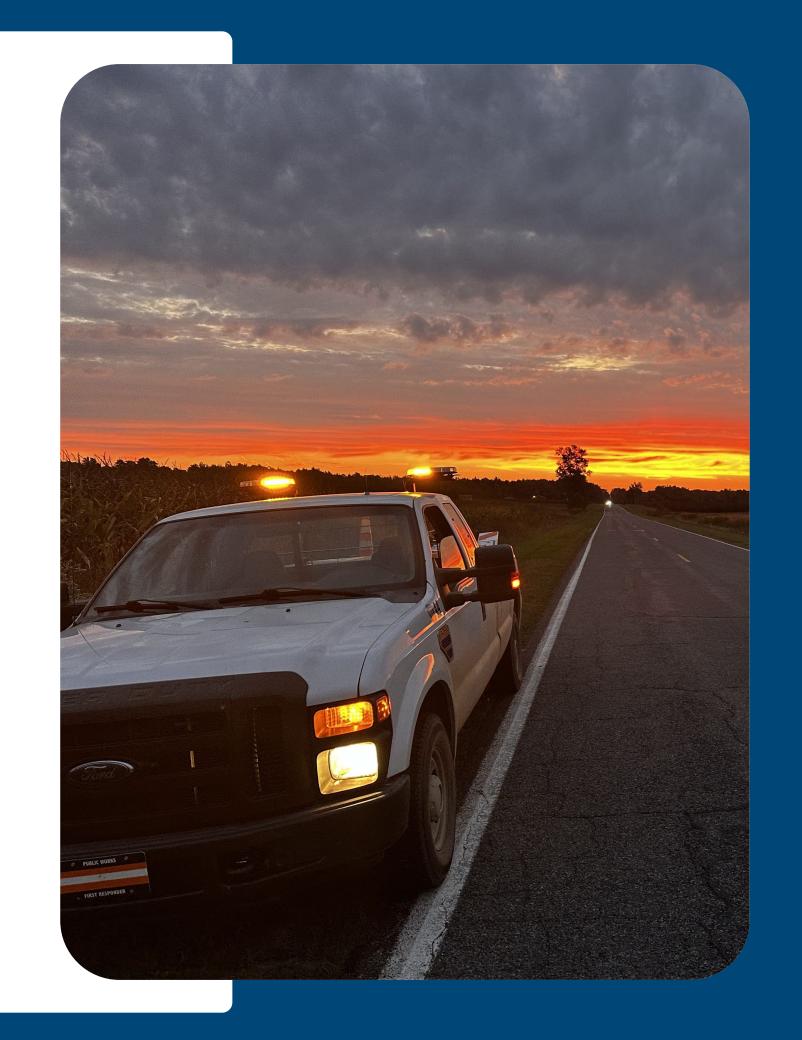
# TOWNSHIP PARTNERSHIP GUIDE REVIEW



**LINNEA RADER** 

# WHAT IS THE TRANSPORTATION PARTNERSHIP GUIDE?

A reference guide for Township Officials with general information and reference appendices of policies and procedures for VBCRC operations.



## WHAT IS INCLUDED?

**BOARD INFORMATION AND DISTRICT MAP** 

ROUTINE, SPECIAL, AND HEAVY MAINTENANCE DETAILS AND EXAMPLES

MTF AND REVSHARE FUNDING DETAILS AND TOWNSHIP FUNDING ROADS SOURCES

ROAD PLANNING DEADLINES AND ROAD LIAISON DUTIES

ROAD COMMISSION STAFF ORGANIZATION, DUTIES, AND CONTACTS

POLICIES AND PROCEDURES FOR TOWNSHIP FUNDING, PROJECTS, AND MAINTENANCE

# SO, WHAT IS NEW?

## **AMENDMENT TO REVENUE SHARE POLICY**

Included in your packet today with the current version of the guide.

## REVISION TO PROJECTS FUNDED BY TOWNSHIPS POLICY

Included in your packet today with the current version of the guide.

## **FULL GUIDE REVISIONS WILL BE MADE IN 2024**

What do you want/need in the guide to help you as Township Officials?

## **CURRENT VERSION IS AVAILABLE ON THE WEBSITE FOR 24/7 ACCESS**

VBCRC.org/Townships

# QUESTIONS?

# FINANCIAL INFORMATION FOR VBCRC



LINNEA RADER, BRET WITKOWSKI

# FINANCIAL AND COMPLIANCE

- Various financial information can be found on our website. Contact Linnea with any questions or for information not found on our website!
- vbcrc.org/financial



## BUDGETS

HOME ABOUT US BOARD AND COMPLIANCE REPORT A ROAD ISSUE ROAD WORK PERM



Below you will find links to the Van Buren County Road Commission's past and curre (Preliminary Budget and revised Budget). If you have any questions, please do not he Linnea Rader, Finance & HR Director, at 269-674-8011, or via email at LinneaRader@v

2023

**202** 

2023 Preliminary Budget

2022 Prelimina

2023 February Budget Adjustment

March 2022 Bu

- Preliminary budget is adopted during December budget hearing with updates and amendments throughout the year.
- vbcrc.org/budget

## ANNUAL REPORT

- Compiled following the annual audit that occurs in late-Spring.
- An individual summary of road and bridge projects by Township is included.
- vbcrc.org/annualreports

**ABOUT US BOARD AND COMPLIANCE** REPORT A ROAD ISSUE **ROAD WORK PERMITS RESOU** ANNUAL REPORTS The Board of County Road Commissioners of Van Fiscal Year 2022 Buren County and the Board of Public Works of Van Buren County is pleased to provide you with our Annual Reports. For additional years, please Fiscal Year 2021 contact the Finance and HR Director. Linnea Rader. at 269-674-8011 ext. 233. Fiscal Year 2020 Fiscal Year 2019

Enter search

# BRET'S UPDATES



- **Support Appreciated**
- Safety is #1!
- Township Partnerships
- Maximizing Every Dollar

# QUESTIONS?

# OUESTIONS?