

**Van Buren County Board of Road Commissioners**

April 21, 2016

Regular Meeting - Administrative Office, Lawrence, Michigan

BE IT REMEMBERED: That on the 21<sup>st</sup> day of April, 2016 at 7:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in regular session in the offices in Lawrence, Michigan.

PRESENT: Road Commissioners Askew, Boze, Kinney and Ray  
Engineer-Manager Lawrence B. Hummel, P.E.  
Accountant Gregory M. Pardike  
Highway Engineer Barry Anttila

ABSENT: Road Commissioner Svilpe

GUESTS: County Commissioner Freestone  
Connie Selles, Fish Lake Neighborhood  
Rosemary Czuk, CR653 Neighborhood  
Linda Wayne, CR653 Neighborhood  
John Vargo

Chairman Askew called the meeting to order at 7:00 PM.

An action item was added to the Agenda regarding purchase of a retrofit for Etnyre Distributor Truck to take place during the Engineer-Manager's update.

Motion by Boze, seconded by Ray to approve the revised Agenda.

AYES: 4  
NAYS: 0  
ABSENT: 1  
MOTION CARRIED.

Moved by Kinney and seconded by Boze to approve the minutes of the April 7, 2016 meeting as presented by Board Secretary Pardike.

AYES: 4  
NAYS: 0  
ABSENT: 1  
MOTION CARRIED.

The Chairman opened the meeting to public comment. Linda Wayne, a resident on CR653, expressed her frustration over when the road will be paved. Also, after the last re-shaping and the road dried out there was a fine, thick dust. She thanked the Road Commission for dust control.

Another resident on CR653 asked who needs to be contacted, or how can they assist? She asked why the Van Buren County Road Commission could not "restrict" traffic on the road to local traffic only? No trucks? Staff will check with legal counsel as to the possibility. Could the road possibly be "posted" for construction? When will this be constructed. Anttila estimated a late May letting with construction no sooner than June. Most likely mid-summer would be a better estimate.

The Board Secretary-Accountant provided a review of the operating budgets and operating fund. No additional MTF since last meeting. Approximately \$50,000 of slag in bills tonight for sealcoat. Will be seeing bills for the late shipment of ice control salt that we are required to take as backup. All bills to date as of today. Several large projects are now underway. Township projects are "trickling" in. Lots of hot mix patching going on now that plants are open.

Moved by Ray, seconded by Boze to approve the following Road Commission Vouchers:

Voucher #1905	\$90,910.56
Voucher #1906	\$213,344.04

AYES: 4  
 NAYS: 0  
 ABSENT: 1  
 MOTION CARRIED.

Engineer-Manager updated the Board on the award of MDOT 22A Gravel Resurfacing bid, in the best interest of the Van Buren County Road Commission and the respective townships.

The following bids were received at 7:30 PM for Lubricants:

**Oil**

Vendor	Bulk Oil Type 15W-40 - Citgard 600 (Gallon)	Manufacturer
Alt Oil Co.	\$5.99	Chevron
Rowleys Oil	\$6.12	Petro Canada
Merle Boes	\$6.05 \$5.07	Shell Altra
Kamp	\$6.29	Citgo 600
PriMar Petroleum	\$6.19	Citgo 600
Shaeffer Mfg. Co.	No bid	No bid

**Hydraulic Fluid**

Vendor	Citgo Transgard, or Tractor Hydraulic Fluid (Gallon)	Manufacturer
Alt Oil Co.	\$6.39	1000 THF
Rowley's Oil	\$5.81	Petro Canada Duratron
Merle Boes	\$7.71 \$4.93	Shell Altra
Kamp	\$4.75	Citgo
PriMar	\$5.19	Citgo
Shaeffer Mfg. Co.	\$14.55	Shaeffer

**Transmission Fluid**

Vendor	Synthetic Automatic Transmission Fluid (Gallon)	Multi-Purpose Automatic Transmission Fluid (Gallon)	Transgard HD Transmission Fluid, SAE 30W (Gallon)	Manufacturer
Alt Oil Co.	\$25.25	\$5.79	\$8.09	Chevron
Rowley's Oil	\$6.82	\$4.13	\$7.07	Petro Canada
Merle Boes	\$11.68/\$8.98	\$6.20	\$9.60	Shell/Altra
Kamp	\$27.15	\$4.75	\$7.99	Citgo
PriMar	\$22.99	\$4.99	\$8.99	Citgo
Shaeffer Mfg.	\$22.76	No Bid	\$18.44	Shaeffer

**Grease**

Vendor	Citgo Overdrive HD#2 120 lb drums (Lb/Drum)	Grease Citgo Overdrive HD #2 (Tube)	Grease (Lithium Complex #2-120 lb. Drums) (Lb/Drum)	85-140 Gear Lube 120 lb drum (120 Lb/Drum)	Manufacturer
Alt Oil Co.	\$346.80	\$2.89	\$358.80	\$214.80	Chevron
Rowley's Oil	\$256.50	\$2.78	\$259.36	\$244.95	Petro Canada

Vendor	Citgo Overdrive HD#2 120 lb drums (Lb/Drum)	Grease Citgo Overdrive HD #2 (Tube)	Grease (Lithium Complex #2-120 lb. Drums) (Lb/Drum)	85-140 Gear Lube 120 lb drum (120 Lb/Drum)	Manufacturer
Merle Boes	\$298.37	\$2.69	\$273.01	\$1,160.59	Shell
Kamp	\$299.98	\$2.48	\$279.98	\$182.40	Citgo
PriMar	\$2.99/lb \$358.80	\$2.99	\$2.99/lb \$358.80	\$1.79/lb \$214.80	Citgo
Shaeffer	\$389.94	\$3.83	No Bid	\$456.00	Shaeffer

Motion by Ray seconded by Boze to authorize Engineer-Manager to award the bid upon review, tabulation and recommendation by staff, in the best interest of the Van Buren County Road Commission.

AYES: 4  
NAYS: 0  
ABSENT: 1  
MOTION CARRIED.

Motion by Boze, seconded by Ray to adopt the following Resolutions approving the application for Local Bridge Funding:

Upon a motion by Boze, seconded by Ray the following Resolutions were adopted:

**RESOLUTION**

WHEREAS: The Board has reviewed the application for Local Bridge Funding for the replacement of the structure that carries 8<sup>th</sup> Avenue over the Black River in Geneva Township; and,

WHEREAS: The bridge does not meet present day standards for shoulder clearance or traffic lane widths, and the bridge does not provide the safety margins now required by present day design standards; and,

WHEREAS: The current structure restricts the waterway causing scour issues; and,

WHEREAS: Because of the deterioration of the present structure a complete replacement would be in the best interest of the traveling public.

NOW, THEREFORE BE IT RESOLVED: That the Board concurs in the importance of the replacement of this structure and urges approval of the application for Local Bridge Funding for the structure that carries 8<sup>th</sup> Avenue over the Black River.

IT IS FURTHER RESOLVED: That plans for said replacement can be ready within 120 days after notification of a successful application.

**RESOLUTION**

WHEREAS: The Board has reviewed the application for Local Bridge Funding for preventative maintenance to the bridge carrying 70<sup>th</sup> Street over the Black River in Geneva Township; and

WHEREAS: The bridge is in need of preventative maintenance repairs, including joint cleaning and re-sealing, a new HMA surface, and new guardrail and posts; and,

WHEREAS: Because of the deterioration of the present structure, preventative maintenance work on the structure would be in the best interest of the traveling public.

NOW, THEREFORE BE IT RESOLVED: That the Board concurs in the importance of the preventative maintenance on this structure and that plans for said preventative maintenance can be ready within 120 days after notification of

a successful application and further we urge the approval of the application for Local Bridge Funding for the above captioned structure.

### **RESOLUTION**

WHEREAS: The Board has reviewed the application for Local Bridge Funding for the replacement of the bridge that carries 2<sup>nd</sup> Avenue over the Mentha Drain in Pine Grove Township; and,

WHEREAS: The bridge does not meet present day standards for shoulder clearance or traffic lane widths, and the bridge does not provide the safety margins now required by present day design standards; and,

WHEREAS: Because of the deterioration of the present structure a complete replacement would be in the best interest of the traveling public.

NOW, THEREFORE BE IT RESOLVED: That the Board concurs in the importance of the replacement of this structure and urges approval of the application for Local Bridge Funding for the structure that carries 2<sup>nd</sup> Avenue over the Mentha Drain in Pine Grove Township.

IT IS FURTHER RESOLVED: That plans for said replacement can be ready within 120 days after notification of a successful application.

### **RESOLUTION**

WHEREAS: The Board has reviewed the application for Local Bridge Funding for the replacement of the 30<sup>th</sup> Street Bridge crossing the Paw Paw River in Almena Township; and

WHEREAS: The structure is posted for load limits; and,

WHEREAS: Because of the deterioration of the present structure, replacement of the structure would be in the best interest of the traveling public.

NOW, THEREFORE BE IT RESOLVED: That the Board concurs in the importance of replacement of this structure, and that plans for said replacement can be ready within 60 days after notification of a successful application and, further, we urge the approval of the application for Local Bridge Funding for the above captioned structure.

### **RESOLUTION**

WHEREAS: The Board has reviewed the application for Local Bridge Funding for preventative maintenance to the bridge that carries 5<sup>th</sup> Avenue over the Mentha Drain in Pine Grove Township; and,

WHEREAS: The bridge is in need of an epoxy overlay; and,

WHEREAS: Preventative maintenance work on the structure would be in the best interest of the traveling public as it would prolong the life of the structure.

NOW, THEREFORE BE IT RESOLVED: That the Board concurs in the importance of the preventative maintenance on this structure and urges approval of the application for Local Bridge Funding for the structure that carries 5<sup>th</sup> Avenue over the Mentha Drain in Pine Grove Township.

IT IS FURTHER RESOLVED: That plans for said replacement can be ready within 120 days after notification of a successful application.

**RESOLUTION**

WHEREAS: The Board has reviewed the application for Local Bridge Funding for preventative maintenance to the bridge carrying 71½ Street over the Black River in South Haven Township; and

WHEREAS: The bridge is in need of joint and concrete repairs, and a new HMA surface; and,

WHEREAS: Because of the deterioration of the present structure, preventative maintenance work on the structure would be in the best interest of the traveling public.

NOW, THEREFORE BE IT RESOLVED: That the Board concurs in the importance of the preventative maintenance on this structure and that plans for said preventative maintenance can be ready within 120 days after notification of a successful application and further we urge the approval of the application for Local Bridge Funding for the above captioned structure.

**RESOLUTION**

WHEREAS: The Board has reviewed the application for Local Bridge Funding for preventative maintenance to the bridge carrying 70<sup>th</sup> Street over the Paw Paw River in Hartford Township; and

WHEREAS: The bridge is in need of preventative maintenance repairs, including joint cleaning and re-sealing, a new HMA surface, and new guardrail and posts; and,

WHEREAS: Because of the deterioration of the present structure, preventative maintenance work on the structure would be in the best interest of the traveling public.

NOW, THEREFORE BE IT RESOLVED: That the Board concurs in the importance of the preventative maintenance on this structure and that plans for said preventative maintenance can be ready within 120 days after notification of a successful application and further we urge the approval of the application for Local Bridge Funding for the above captioned structure.

**RESOLUTION**

WHEREAS: The Board has reviewed the application for Local Bridge Funding for preventative maintenance to the bridge carrying CR653 over the East Branch of the Paw Paw River in Antwerp Township; and

WHEREAS: The bridge is in need of preventative maintenance repairs, including a new HMA surface, and new guardrail; and,

WHEREAS: Because of the deterioration of the present structure, preventative maintenance work on the structure would be in the best interest of the traveling public.

NOW, THEREFORE BE IT RESOLVED: That the Board concurs in the importance of the preventative maintenance on this structure and that plans for said preventative maintenance can be ready within 120 days after notification of a successful application and further we urge the approval of the application for Local Bridge Funding for the above captioned structure.

**RESOLUTION**

WHEREAS: The Board has reviewed the application for Local Bridge Funding for preventative maintenance to the bridge carrying 72<sup>nd</sup> Avenue over Brush Creek in Lawrence Township; and

WHEREAS: The bridge is in need of preventative maintenance repairs; and,

WHEREAS: Because of the deterioration of the present structure, preventative maintenance work, including a new HMA surface and approach paving, and new guardrail, would be in the best interest of the traveling public.

NOW, THEREFORE BE IT RESOLVED: That the Board concurs in the importance of the preventative maintenance on this structure and that plans for said preventative maintenance can be ready within 120 days after notification of a successful application and further we urge the approval of the application for Local Bridge Funding for the above captioned structure.

### **RESOLUTION**

WHEREAS: The Board has reviewed the application for Local Bridge Funding for preventative maintenance to the bridge carrying 48<sup>th</sup> Avenue over the Paw Paw River in Lawrence Township and Arlington Township; and

WHEREAS: The bridge is in need of preventative maintenance repairs, including an epoxy overlay to seal and protect the structure; and,

WHEREAS: Because of the deterioration of the present structure, preventative maintenance work on the structure would be in the best interest of the traveling public.

NOW, THEREFORE BE IT RESOLVED: That the Board concurs in the importance of the preventative maintenance on this structure and that plans for said preventative maintenance can be ready within 120 days after notification of a successful application and further we urge the approval of the application for Local Bridge Funding for the above captioned structure.

AYES: 4

NAYS: 0

ABSENT: 1

RESOLUTIONS ADOPTED.

Hummel provided details on the request by Antwerp Township to be billed for work on CR652 (Smith property) after landscaping contractor has finished the project. The Board discussed and held to its final position/offer as a means of being consistent. Hummel will inform Supervisor Ruzick that the Board gave the final offer (pay 50% share, then Road Commission will proceed).

### **Road Commissioner's Township Meeting Attendance Report**

From to present:

Askew: Covert Township, concerns about CR378 and CR376. Geneva Township, things are going well. CR384 and 64<sup>th</sup> Street, both need some repairs. Instructed them to contact the office. Bangor Township, commented that a good job was done on gravel roads. CR687 by Merriman Lake still needs repair. Asked about barrel at location. Will have staff review. South Haven Township, no issues. Also attended Commissioners' Seminar and had information to share with the Board.

Boze: Hamilton Township, no concerns. Asked some details as to the difference between dust control materials from the three suppliers. Lawrence Township, asked about status of culvert bid. Hartford Township, no issues.

Kinney: Decatur Township, discussion on dust control with Barron Page. Requested gravel road blading weekly on Old Swamp Road.

Ray: Has been on road trips. 52<sup>nd</sup> Street South of Breedsville, erosion problem. Staff is aware of this issue and Lynn has already worked on shoulder. Staff may need to determine if a special local project is needed to develop a long-term fix. 8<sup>th</sup> Avenue, Bloomingdale Township, water issue. Appears to be field tile failure and/or drain field. Staff will review.

## Construction Update

Highway Engineer Barry Anttila reported on the following:

- CR687, Keeler Township, preconstruction meeting held today. Project to begin June 20<sup>th</sup> (tentative). Letters going out soon. Utility work is underway.
- Red Arrow Highway, Antwerp Township, started Monday. Eastbound traffic can move through project; westbound traffic is detoured. Staff put out a media release detailing the switch over coming next month.
- 8 preventative maintenance bridges were let April 1<sup>st</sup>. Waiting on preconstruction meeting date.
- Working to submit the Local Bridge Program Applications for 2019.
- CR681 from CR352 - 77<sup>th</sup> Avenue, clearing is complete. Contractor pulled out until June.
- Antwerp Township, submitted program applications for their township paving work.
- 60<sup>th</sup> Avenue from Paw Paw Road to CR665, Paw Paw Township signed program sheet for full work.
- Baylor Road, Scott Lake, sheeting goes in Friday. Monday road closure for 12 hours. Coordination with Fire, EMS, Sheriff, etc.
- Three culvert replacement projects will be opened at next Board Meeting.

Engineer-Manager Update(s):

- Southwestern Road Commission Council meeting, May 9 at 12 noon, Cass County Road Commission.
- Interviews/hiring process update.
- Bob May, CR681, Agreements signed, permit obtained.
- Summer Hours begin May 2<sup>nd</sup> (next Board Meeting is first Wednesday meeting of the summer hours schedule).
- Discussion held on purchase of retrofit for Etnyre Distributor Truck. Motion by Boze, seconded by Ray to purchase said retrofit at a price not to exceed \$31,675.70 per the MI Deal Contract (#071B1300081).

AYES: 4  
NAYS: 0  
ABSENT: 1  
MOTION CARRIED.

Legal Issues. Hummel reviewed several minor encroachment and drainage issues.

A motion was made by Ray and seconded by Boze to adjourn the Call of the Chair at 8:42 PM.

AYES: 4  
NAYS: 0  
ABSENT: 1  
MOTION CARRIED.

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Secretary

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Chairman